

ANNEXE B

Work Boat Protocol

1. The WYC work boat is available for use by all members of WYC with the express permission of an Officer of the Club who will check from the boat's records to verify that it is in a seaworthy condition before granting permission.
2. Having obtained such permission any potential user of the work boat must first undertake an Induction Course in order to familiarise himself/herself with the operation of the workboat. The induction Course shall be given by any one of the following Club Officers
 - a) Commodore
 - b) Vice-Commodore
 - c) Rear Commodore Power (RCP)
 - d) Any person appointed by the Committee to carry out this task. All of which must have completed an induction course themselves.
3. Satisfactory completion of the induction Course shall allow the user (being the 'Authorised User') to take the workboat out by himself/herself or with others aboard. The boat must not be used for fare paying passengers. The authorised user must be a member of Whitby Yacht Club. The authorised user may invite immediate family members or other members of the club on board.
4. If the boat is used for a purpose other than official club business then the club member will be required to pay the insurance excess in the event of a claim.
5. To comply with harbour legislation, any user of the workboat shall maintain a listening watch on VHF Channels 11 and 16. It is therefore required that at least one person on board the workboat has a valid maritime radio operator's certificate. The satisfactory operation of the radio must be checked before leaving harbour.
6. The Check List provided on board the workboat must be completed before and after every trip. The completed checklist shall be left in the file provided on board.

7. The 'Authorised User' must replace any fuel used. (Estimated 1 gallon per hour) except when on Club business (e.g. laying buoys).
8. Any 'Authorised User' shall be responsible for ensuring every person on board wears a life jacket.
9. The maximum number of persons on board at any given time shall be six including the 'Authorised User'. Please note: Persons under 18 or over 76 are not insured whilst on board the boat.
10. Without express permission from an Officer of the Club the cruising area of the Work boat when being used by an 'Authorised User' will be an area west of a line drawn from the Whitby East Pier and the Whitby North Cardinal Mark (Whitby Bell Buoy) and a line drawn from the Whitby North Cardinal Mark and Sandsend Ness.
11. Without express permission from an Officer of the Club the boat must not be used in darkness or when sea and wind conditions render its use inadvisable. These weather conditions are as published by Whitby Harbour Department.
12. The 'Authorised User' shall return the workboat to its home berth and shall leave the workboat in a clean condition taking care to ensure the boat is well secured to the Pontoon and well fendered to prevent chafing with the pontoon and other vessels.
13. Any incidents or faults arising with the workboat either in connection with the 'Authorised User's' use of the workboat or otherwise, shall be reported to the RCP but if not available to another Officer of the Club immediately on return.